



8th Grade Car Rider Procedures

LJI Drop-off and Pick-up Guidelines

Please follow these guidelines to ensure a safe and friendly environment for our students and staff.

- Cell phone usage is prohibited by law in a school zone. This includes on school property (i.e. student drop-off areas).
- Supervised morning drop-off begins at 7:00 AM. but doors are open at 6:30 AM. Assistant Principals will be in the cafeteria for student supervision. Free breakfast begins serving at 7:00 AM.
- Once students arrive on the LJI campus each morning to the bus or car drop-off areas, the students will need to enter the campus and remain on campus. They may not travel to the local stores and return to campus.
- The 8th-grade unloading zone begins at the west-end entrance/walkway (where the first cone stands as you drive in front of the school) and stretches to the east-end entrance/walkway (where the second cone stands as you drive in front of the school).
- Once you are within the unloading zone, place your car in park to ensure it does not accidentally roll forward while you are occupied with your child.
- Please be patient while the person in front of you unloads. Do not pull around them, thus making two lanes of traffic in a full parking lot of students, parents, and staff.
- Your child should exit the car on the passenger side to avoid walking around the car or in front of another vehicle.
- Please pull all the way up (as directed by LJI staff member) before your child gets out of the car.
- The front doors will close and lock at 7:30 AM. After 7:30, car riders are still required to enter through the front but will check in with the front office staff and receive a tardy pass to class.
- Students must be dropped off and picked up in the car rider line. Do not park and allow your child to run across the school's front lawn through the parking lot to access the front of the school in the morning or your vehicle in the afternoon.

- Supervised afternoon pick-up begins at 3:15 PM. Teachers will remain on duty until 3:30 PM. The afternoon pick-up zone begins at the west end entrance/walkway (where the LJI staff member stands) and stretches to the east end entrance/walkway. Students will not be allowed to load outside the cones.
- As per city ordinance, we must turn RIGHT when we leave the car rider line in the mornings and in the afternoons. This helps keep our students safe in the busy crosswalks and reduces the traffic in the car rider line ensuring everyone will be on time to school. Please avoid using residential homes or the teacher parking lot for U-turns.
- The car rider lines are moving quickly and we would like our students to be picked up from LJI. The local stores have asked that students not loiter in their parking lots or establishments. LJI staff members are present for adequate student supervision during the AM Arrival and PM Dismissal for our students.